**UNESCO Sponsored Traineeship Programme**

**Terms of Reference**

**Trainee in Education (Inclusive Education)**

**GENERAL INFORMATION**

**Duration:**  12 months

**Location:** UNESCO Bangkok

**Organizational Unit**: Section for Inclusive Quality Education (IQE)

**Supervisor:** Ms. Maki Hayashikawa, Chief, IQE

**DESCRIPTION OF THE TRAINEESHIP**

The Section for Inclusive Quality Education is seeking a prospective trainee to provide support to the **Inclusive Basic Education** team, working under the supervision of the Chief of Section and daily guidance and mentoring of the programme officers of the Inclusive Basic Education team. The IQE’s Basic Education team promotes inclusive and gender-sensitive basic education for children of diverse background through various approaches such as inclusive pedagogy, multilingual education, gender equality in education and early childhood care and education. The trainee will have the possibility of being involved in a range of IQE work, beyond the primary thematic area. In particular, the trainee will be engaged in the implementation of activities under the two major programmatic areas:

1. Early Childhood Care and Education (ECCE):

* Support the organization of 4th Asia Pacific Regional Policy Forum on ECCE in 2020 (Dates to be confirmed);
* Support the implementation of “Costing and Financing SDG4-Education 2030 in the Asia-Pacific Region (pipeline)” and “Empowering ECCE Teachers with a Transformative Vision of Education (pipeline)” projects;
* Assist in the production of ECCE related reports, presentations, webpage and relevant advocacy materials, when required;
* Support activities to follow up the Putrajaya Declaration and the Kathmandu Statement of Action; and
* Develop new project ideas for ECCE team to support the countries in the region on the area of teachers and governance.

1. Mother Tongue-Based Multilingual Education (MTB MLE):

* Support the organization of events and meetings related to 1) the 6th International Conference on Language and Education on 24-26 September 2019 in Bangkok, Thailand, 2) High-level policy forum on MLE on 27 September 2019 in Bangkok, Thailand, 3) International Mother Language Day 2020 and 4) Asia Pacific Multilingual Education Working Group meeting in 2019 in Bangkok, Thailand;
* Support the implementation of “Hooked on Peace” (pipeline) project which aims to enhance access to quality reading materials on traditional values in local languages;
* Support the MLE Mapping Data exercise; and
* Support the development and publication related to MTB MLE.

**REQUIRED QUALIFICATIONS**

* Masters or equivalent level studies in a related field, including education, education development and international studies. Specialization in area of early childhood care and education, curriculum and/or pedagogy and applied linguistics would be an asset.
* Minimum five years of professional working experience in the aforementioned fields.
* Strong research and analytical writing skills.
* Excellent written and spoken English. Regional language skills in addition to English also an advantage.
* Excellent coordination and communication skills, with an ability to work independently.

**LEARNING OBJECTIVES**

Depending on the tasks performed and duration of the traineeship, after the assignment the incumbent will be able to:

1. Understand trends and some in‐depth issues concerning the inclusive basic education, specifically early childhood care and education and mother tongue-based multilingual education in the Asia‐Pacific region.
2. Conduct policy research in the context of an international organization, with a particular focus on ECCE and MTB MLE.
3. Gain experience in coordination and management of UNESCO’s regional network such as AP MLE WG.
4. Assist in the promotion and communication of UNESCO Bangkok’s work in the region through improved online content, as well as gaining practical experience in the use of website content programs.
5. Gain practical knowledge about the role of the UN and other international institutions in promoting international and regional development and cooperation.

**ADDITIONAL INFORMATION**

Documenting Singapore’s experiences in enhancing coordination mechanisms for early childhood care and education (ECDA’s experience) could be one of the concrete tasks for the trainee.

The trainee will also be encouraged and requested to actively participate in the various activities and events organized by the IQE Section. In particular, the trainee will be expected to be involved and support the 6th International Conference on Language and Development (September 2019) and the 5th Asia-Pacific Meeting on Education 2030 (APMED2030) in October 2019, as section-wide events.